

UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency
Washington, DC 20250

Notice FLP-853

1-FLP, 6-PM

For: State and County Offices

Loan Docket Priority for FLOT's

Approved by: Deputy Administrator, Farm Loan Programs



1 Guidance

A Background

FLOT Program participants complete loan dockets in Phase 2 of the training and have up to 12 months to complete the appropriate number of loan dockets that meet credit quality standards established in 1-FLP, subparagraph 28 A, to obtain loan approval authority. When loan dockets of sufficient complexity are in limited supply in the trainee's local area, FLC, DD, and trainer should make every effort to assign available loan dockets to FLOT Program participants to ensure that the training is completed within the allotted time.

B Purpose

This notice provides guidance on:

- loan docket priority
- using a virtual detail for trainees in the FLOT Program.

C Loan Docket Priority

When loan dockets are in limited supply in the trainee's local area, trainees will be given priority for all available loan dockets based on the completion date for Phase 1.

Note: Phase 1 is complete when the last activity date is entered for either orientation, Credit and Financial Analysis Training (CFAT), additional trainings, or the comprehensive exam. While CFAT is currently not available, trainees who have completed all other Phase 1 requirements, except CFAT, will continue to Phase 2 of the FLOT Program.

Remaining loan dockets may be processed by FLO, FLM, and State Office staff.

Disposal Date	Distribution
October 1, 2022 11-3-21	State Offices; State Offices relay to County Offices

1 Guidance (Continued)

D Virtual Details

FLC, DD, and trainer should consider virtual details for trainees if loan docket completion cannot be accomplished in a trainee's assigned service area. In a virtual detail, trainees are assigned loan dockets from any location within the State.

In cases where loan dockets are not available within the State, contact the National Office for assistance.

E Contact

Direct any questions about this notice to Gretchen Thomas by either of the following:

- email to **gretchen.thomas@usda.gov**
- telephone at 205-650-3373.